

# Admissions Application

## Northwest Regional Training Center Certified Nursing Assistant Program

**Return application to:**

**Month Applying for:**

Certified Nursing Assistant Program  
11606 NE 66<sup>th</sup> Street  
Vancouver, Washington 98662  
(360) 759-4404

\_\_\_\_\_ (write in month/year)

Name \_\_\_\_\_  
Last First Middle Initial

Mailing Address \_\_\_\_\_  
Street or P.O. Box City State Zip

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Message Phone \_\_\_\_\_

Email Address \_\_\_\_\_

### Requirements for Admission to the Program

Initial each area below validating that you meet and understand the requirements.  
All paperwork and monies owed must be turned in **one week prior** to start date of class unless other arrangements have been made with staff at the training center.

| Initial | Requirement  |
|---------|--|
|         | <b>Age 18 or Older</b> – I certify that I am currently or will be 18 years of age or older prior to the start date of the program for which I am applying. I understand I will need to show proof of age prior to beginning the program.<br><b>PLEASE ATTACH COPY OF DRIVERS LICENSE TO THIS APPLICATION</b>   |
|         | <b>English Proficiency</b> – I am able to read, write, speak, and understand the English language. I understand that if I am admitted to the program and cannot complete the program due to a language barrier, I will not be reimbursed for any monies paid outside of the tuition reimbursement policy. I further understand that the NWRTC will provide me with a short English aptitude test so that I may check my language abilities, if I so request. There is no cost for this test.   |
|         | <b>Washington State Background Check Report</b> – I understand that I must provide a report and attach it to this application. This report may be obtained in a number of ways, including the following: Contact Washington State Patrol at 360-705-5100; or, Access the WSP website at <a href="http://www.wsp.wa.gov/index.htm">http://www.wsp.wa.gov/index.htm</a> and click at the site "WATCH." You will need to pay \$10 by credit card to obtain your report. Finally, you can have the NWRTC perform the background check for you. The cost for this is \$15.00. There are certain convictions that will cause you to be denied admittance to the program. See admissions personnel for a list of these offenses.<br><b>PLEASE ATTACH REPORT TO THIS APPLICATION</b> |
|         | <b>Negative Tuberculosis Test</b> – You must obtain 2 negative Tuberculosis (TB) tests within 6 months of class start date. (See attached list of clinics that do PPD testing.)<br><b>BOTH TESTS MUST BE COMPLETED BEFORE THE CLINICAL PORTION OF CLASS.</b>   |
|         | <b>\$100.00 Application Fee</b> – This is a non-refundable fee which must be submitted with your application.<br><b>PLEASE INCLUDE A CHECK OR MONEY ORDER PAYABLE TO CCFD #5</b>   |

I have read and understand the requirements and conditions outlined above. Please consider my application for entrance to your Certified Nursing Assistant Program.

\_\_\_\_\_ Date

\_\_\_\_\_ Applicant Signature

# Information For Nursing Students

## Course Schedule

The Certified Nursing Assistant Program is an accelerated curriculum that prepares students to pass the Washington State Nursing Assistant exam and begin a career in the healthcare industry.

The “**classroom**” section of the course generally runs for two weeks with the hours varying dependent on day or evening schedule. All classes are held at the Northwest Regional Training Center, located at 11606 NE 66<sup>th</sup> Circle, Suite 103, in Vancouver, Washington.

The “**clinical**” section of the course generally runs for two weeks with the hours varying dependent on day or evening schedule. The location of the clinical section also varies as this is the section of the program where students have the opportunity to work under the direction of a Registered Nurse in an actual nursing home or other long-term care facility.

Following completion of both phases of the program, the student will be granted a certificate of completion which then allows the student to sit for the state exam. The cost of the exam is not covered in the tuition and other fees.

## Program Tuition and Other Fees

Students need to pay a non-refundable deposit of \$100 at the time they submit their application.

### Pay the Full Balance by the First Day of Class and Save \$50

The full cost of the program if paid by the first day of class is \$700, which includes the \$100 deposit.

### Pay in Two Installments

Students have the option of paying in two installments. Under this option, the student must pay the \$100 deposit plus \$350 by the first day of class. Approximately two weeks later (at the end of the classroom phase), the student must pay the remaining \$300.

## **Program Required Books and Supplies**

### Textbook and Workbook

The textbook that will be used is ***The Nursing Assistant – Acute, Sub-Acute and Long-Term Care, Fourth Edition***, by JoLynn Pulliam

The workbook that will be used is ***Workbook for The Nursing Assistant – Acute, Sub-Acute, and Long-Term Care, Fourth Edition***, by JoLynn Pulliam

These books may be purchased through a number of avenues, including the following:

- Northwest Regional Training Center sells the textbook for \$41.50 and the workbook for \$22.50.
- The Training Center may have a list of prior students who will sell their used books
- Internet sites such as Amazon.com carry these books, both new and used

### Scrubs

Students are required to wear **Navy Blue** medical “scrubs” to all classroom and clinical sessions. Scrubs can be purchased at various locations in the area, including the following:

#### *The Scrub Shop*

2700 NE Andresen Rd Ste D14  
Vancouver, WA 98661-7392  
695-9600

Any WAL-MART store

The cost of scrubs varies based on their quality and the materials used in their fabrication. Costs generally run between \$20.00 and \$35.00 per pair. Students are encouraged, but not required, to purchase two pair of scrubs, as they will be worn daily during the program.

## PPD and X-RAY Referral Information

### Quality Nurse Consultants

14101 SE 144<sup>th</sup> St.  
Brush Prairie, WA 98606  
Program Manager Carrie Becker  
(360) 241-7551 for information  
Cost \$27 per TB test (No DSHS or checks accepted)  
Cash, money order or online payment  
[www.QualityNurseConsultants.com](http://www.QualityNurseConsultants.com)

### Dr. Karen Benton, ND

9901 NE 7<sup>th</sup> Ave.  
Building B, Ste 107  
Vancouver, WA 98685  
(360) 687-2799  
"CALL AHEAD" for an appointment  
Mon-Fri 10 am – 4 pm Sat 9 am – 1 pm  
Cost \$25 per person, \$20 per person if more than one person booking at the same time  
(No DSHS or checks accepted)  
[www.Countrydoc.com](http://www.Countrydoc.com)

### LaCamas Medical Group & Urgent Care Clinic

3420 NE 3<sup>rd</sup> Ave.  
Camas, WA 98607  
(360) 838-2440  
Walk in or by appointment  
Mon – Fri 9 am – 4 pm  
Cost \$40 cash (no insurance or DSHS accepted)

### Urgent Care Clinic of Salmon Creek

1319 NE 134<sup>th</sup> St.  
Suite 107  
Vancouver, WA 98685  
(360) 566-4700  
Walk in only, no appointments  
Mon – Fri 8 am – 5 pm  
Weekends 9 am – 5 pm  
Cost \$50 cash only (no checks or insurance accepted)

### Urgent Medical Center

11808 NE Fourth Plain Bv.  
Vancouver, WA 986  
(360) 253-6947  
Walk in only, no appointments  
Mon – Fri 8 am – 8 pm  
Saturday 9 am – 5 pm  
Cost \$107 if no insurance (no DSHS accepted)  
Insurance can be billed if PPD is covered in plan